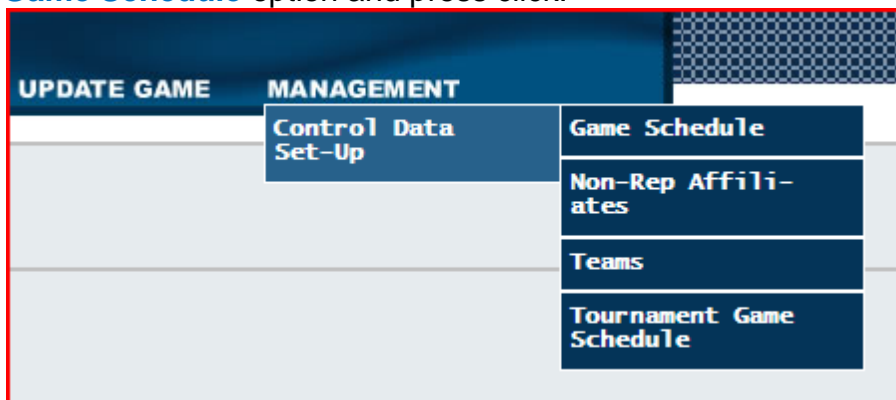


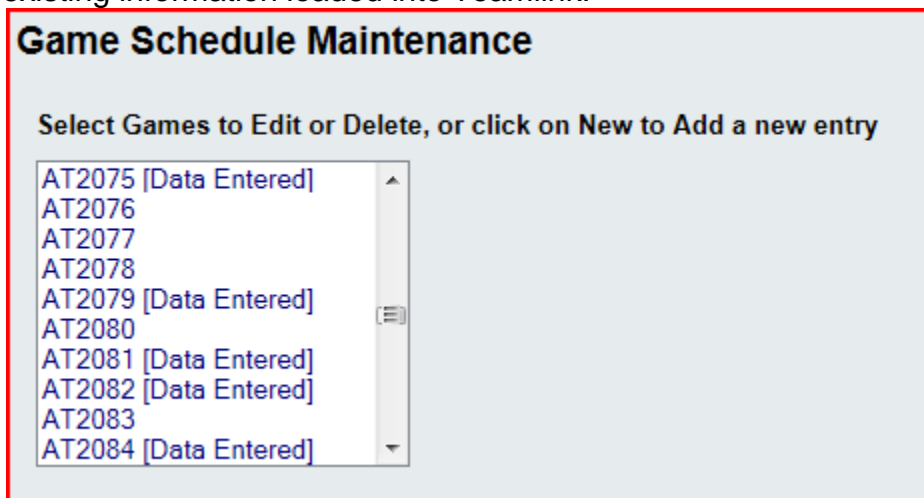
Deleting a Game

From time to time, an exhibition game will be cancelled. In order to keep Teamlink up-to-date, we would need to delete such games from Teamlink as well.

1. Sign in the Teamlink system as explained in the section "Accessing Teamlink system".
2. Hover over the **Management Menu** item. This will expand the menu. Then hover over **Control Data** and this will expand the menu even further. Move your cursor over the **Game Schedule** option and press click.



3. The Game Schedule Maintenance page will display. Using the scroll bar, scroll to the game needing to be changed. Click on the appropriate game number to bring up the existing information loaded into Teamlink.



Note: For any game marked "Data Entered" on this list, you will not be able to delete the game. Please contact your Managing Director about having the game deleted from Teamlink.

4. Ensure that the game information matches that of the game you want to delete.

5. Once all of the fields have been reviewed, and it is confirmed that you want to delete this game, click "Delete Game".



Note: All League Managers using the Assigning Centre to request Refs and Linesmen MUST notify the Assigning Centre within 72 hours of the scheduled game time. Fax or email notification of Game Cancellation to the Assigning Centre by using the "GAME REQUEST" form.